

## **JOB OPPORTUNITY AT THE PERMANENT MISSION OF INDIA TO THE UNITED NATIONS**

Applications are invited for **one** post of Protocol Assistant cum Clerk/Typist in the Permanent Mission of India to the United Nations, New York. Requirements are as follows:

- Age: 20 years to 35 years
- Educational & Professional qualifications: Bachelors degree holder. Candidates with work experience preferred.
- Skills required (Protocol Assistant & Clerk /Typist) : Fluency in English mandatory, working knowledge of Hindi preferable. Preference will be given for good writing skills, excellent communication, good knowledge of computer applications/ word processing software.
- Applicant must either be US Citizen, Green Card holder or Permanent Resident, or hold valid visa and work permit at the time of recruitment. Proper Visa requirements/ renewal will need to be met by the applicants at their own expense.
- For job description and more details please visit <https://www.pminewyork.gov.in/vacancy>
- Resume/ CV along with copies of educational qualifications, passport, and visa (if applicable) may be sent by post/ e-mail/ by hand latest by 30 June 2024 to:

**Attache (Admin)**  
**Permanent Mission of India to the United Nations**  
**235 East, 43rd Street, New York, NY-10017**  
**Fax: (212)-490-9656/57**  
**E-mail: [india.newyorkpmi@mea.gov.in](mailto:india.newyorkpmi@mea.gov.in) , [admnewyorkpmi@mea.gov.in](mailto:admnewyorkpmi@mea.gov.in)**