

**Permanent Mission of India to the United Nations  
New York**

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**May 19, 2023**

**REQUEST FOR PROPOSAL**

Permanent Mission of India to the United Nations invites proposal from interested contractors to undertake Installation of Heat Exchangers at Mission's premises:

**Scope of Work**

- Provide 4 new heat exchangers to replace the existing shell and tube heat exchangers providing comfort heating to the building (two for the offices and two for the residential units) and ancillary equipment:
  - 1) Isolation valves (8)
  - 2) Steam shut-off valves (2)
  - 3) Steam traps and gauges (4)
  - 4) Install new pumps (4)
- Upgrade the system with digital controls to work in conjunction with the BMS system
- Equipment should have necessary certifications (ASME etc.)
- Work shall be done as per the NYC building codes
- Install all necessary fittings and hardware, connect electrically.
- Test the system and leave it in good operating condition.
- Remove any debris arising from the work from the building premises

**Terms of payment :**

- ◆ 25% amount of the contract would be paid at the commencement of the job against equivalent bank guarantee.
- ◆ 65% amount of the contract would be paid after completion of the work.
- ◆ 5% amount of the contract will be retained as performance security which will be refunded after 180 days of the completion of work.
- ◆ 5% amount of the contract will be retained which will be refunded at the end of Defect Liability Period of 365 days calculated from the date of completion of work.

**Terms and Conditions**

- The Contractor and Owner agree that the work detailed above will be completed within thirty (30) days after the material has been delivered to the job-site.
- Any delays that arise during the course of the work must be discussed with Owner immediately and agreed to. The Contractor shall be held

responsible for any delay in completion of the project beyond the date mutually agreed upon for reasons directly within their control. If the Contractor fails to complete the work within the agreed time, Liquidated Damages for delay in execution of the work attributable to the Contractor shall be deducted from the Contractor @ 0.5% of contract value per week subject to a maximum of 10% of contract value.

- Performance security: A Performance Bond/Guarantee of 5% of accepted Contract value to be deposited before signing of contract.
- Earnest money Deposit/Bid Security: A cashier's check of \$2000 drawn in favor of "Permanent Mission of India to the UN" must be submitted with the bids. The checks will be refunded once the bidding process is finished.
- The contractor provides guarantees for the workmanship and the material for a period of one year; Any defect that develops during the guarantee period shall be addressed by the contractor at no extra cost to the owner
- Contractor agrees that any debris, equipment, etc. will be removed from the premises upon completion of the job. The location will be returned to the state in which it was found prior to the work, excepting, the changes made as a result of the work.

Please contact the Mission to schedule a site visit to assess the nature of work and for taking measurements. For any queries or clarifications, please contact the Mission at the following address:

Permanent Mission of India to the United Nations  
235 East 43<sup>rd</sup> Street  
New York, NY 10017  
Tel: 212-338-9161 Ext.224  
Email: [prop.newyorkpmi@mea.gov.in](mailto:prop.newyorkpmi@mea.gov.in)

**Note:** The proposals should be sent to the above address in a sealed envelop with the title "Bid for Installation of Heat Exchangers" before the last date for submission

**Last date for submission of bid is June 12, 2023**